I. Course Description
This course explores the physical and chemical nature of gaseous and particulate air contaminants; their occurrence in workplaces; the factors governing generation and dispersal of air contaminants; the criteria, rationales and standards under which practical measurements of airborne contaminants are made in workplaces; the principles underlying industrial hygiene measurement techniques; and processes by which humans are exposed to airborne contaminants.

II. Course Prerequisites
Students are expected to have a good grasp of elementary physics, chemistry (Including organic chemistry), biology, and mathematics (including calculus).

III. Course Objectives
By the end of the course, students should be able to:
- Recognize materials and products that contain hazardous chemicals
- Describe the routes by which workers can be exposed to chemical hazards
- Locate regulations and guidelines relevant to chemical hazards
- Express properties of airborne contaminants qualitatively and quantitatively
- Identify factors governing the generation and dispersal of chemical contaminants
• Categorize measurement techniques according to requirements for assessing human exposures
• Describe methods used to measure air contaminants
• Evaluate measurement studies critically

IV. Methods of Instruction and Work Expectations
The course is comprised of lectures, calculation examples, and group discussions.

V. Course Text and Web-based Reading and Viewing Assignments
The required course text is *Occupational Exposure Assessment for Air Contaminants*, by Gurumurthy Ramachandran (CRC Press, Taylor and Francis, 2005, ISBN 1-56670-609-2). Additional web-based readings and videos will be assigned. Reading and viewing assignments for each class session are listed on the course Moodle site.

VI. Course Outline/Weekly Schedule

**Wednesday, September 6**
- Course introduction
- What is a chemical hazard?
  - Reading: Ramachandran, Chapter 1

**Friday, September 8**
- Properties of gases and vapors
- Elementary fluid mechanics
  - Reading: Ramachandran, Chapters 2 & 3

**Wednesday, September 13**
- Uncertainties in physical measurements
- Histograms and distributions
  - Reading: Ramachandran, Chapter 4

**Friday, September 15**
- Air sampling systems
- Flow measurement and calibration
  - Reading: Ramachandran, Chapter 5

**Wednesday, September 20**
- Sampling strategies
- Gas and vapor sampling methods
  - Reading: Ramachandran, Chapter 6

**Friday, September 22**
- Gas chromatography + detectors
- Mass spectrometry
  - Reading: Ramachandran, Chapter 7

**Wednesday, September 27**
- Direct-reading instruments for gases and vapors
- Strengths and limitations of direct-reading instruments for gases and vapors
  - Reading: Ramachandran, Chapter 8
Friday, September 29
- Basic aerosol properties
- Elementary particle size statistics
  - Reading: Ramachandran, Chapter 9

Wednesday, October 4
- Motion of airborne particles
- Sampling of particles based on their motion
  - Reading: Ramachandran, Chapter 10

Friday, October 6
- Particle imaging
- Analyses of particle composition

Wednesday, October 11
- Types of biological aerosols
- Sampling and analysis methods for biological aerosols
  - Reading: Ramachandran, Chapter 14

Friday, October 13
- Direct reading instruments for aerosols
- Strengths and limitations of direct-reading instruments for gases and vapors
  - Reading: Ramachandran, Chapter 13

Wednesday, October 18 (Guest lecturer: Dr. Kim Anderson)
- The human respiratory tract
- Inhalation and deposition of particles in the respiratory tract
  - Reading: Ramachandran, Chapter 11

Friday, October 20
- Aerosol sampling systems
- Size-selective sampling
  - Reading: Ramachandran, Chapter 12

VII. Evaluation and Grading
Student performance is based on the following:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework assignments</td>
<td>60%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>40%</td>
</tr>
</tbody>
</table>

A set of homework problems based on the lectures and classroom discussions will be assigned every week and will be due every Wednesday, after the first class session. These problem sets will contain both quantitative and essay-type questions. Students can work together on these problem sets and seek help from the instructor.

The final exam will be a take-home exam that will be available to students after the final class session. The exam will be due one week later. The exam will be based on real-life problems and situations requiring use of the knowledge gained in the course. The exam will comprise both quantitative problems and discussions of measurement issues. Students are expected to work on the final exam individually.
Extra credit work will not be accepted to improve the final grade. Final grades will be assigned as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.000</td>
<td>(93-100 %)</td>
</tr>
<tr>
<td>A-</td>
<td>3.667</td>
<td>(90-93 %)</td>
</tr>
<tr>
<td>B+</td>
<td>3.333</td>
<td>(87-90 %)</td>
</tr>
<tr>
<td>B</td>
<td>3.000</td>
<td>(83-87 %)</td>
</tr>
<tr>
<td>B-</td>
<td>2.667</td>
<td>(80-83 %)</td>
</tr>
<tr>
<td>C+</td>
<td>2.333</td>
<td>(77-80 %)</td>
</tr>
<tr>
<td>C</td>
<td>2.000</td>
<td>(73-77 %)</td>
</tr>
<tr>
<td>C-</td>
<td>1.667</td>
<td>(70-73 %)</td>
</tr>
<tr>
<td>D+</td>
<td>1.333</td>
<td>(67-70 %)</td>
</tr>
<tr>
<td>D</td>
<td>1.000</td>
<td>(60-67 %)</td>
</tr>
<tr>
<td>F</td>
<td>0.000</td>
<td>(&lt; 60 %)</td>
</tr>
</tbody>
</table>

For additional information, please refer to:
http://policy.umn.edu/Policies/Education/Education/GRADINGTRANSCRIPTS.html.

Course Evaluation
The SPH will collect student course evaluations electronically using a software system called CoursEval: www.sph.umn.edu/courseval. The system will send email notifications to students when they can access and complete their course evaluations. Students who complete their course evaluations promptly will be able to access their final grades just as soon as the faculty member renders the grade in SPHGrades: www.sph.umn.edu/grades. All students will have access to their final grades through OneStop two weeks after the last day of the semester regardless of whether they completed their course evaluation or not. Student feedback on course content and faculty teaching skills are an important means for improving our work. Please take the time to complete a course evaluation for each of the courses for which you are registered.

Incomplete Contracts
A grade of incomplete “I” shall be assigned at the discretion of the instructor when, due to extraordinary circumstances (e.g., documented illness or hospitalization, death in family, etc.), the student was prevented from completing the work of the course on time. The assignment of an “I” requires that a contract be initiated and completed by the student before the last official day of class, and signed by both the student and instructor. If an incomplete is deemed appropriate by the instructor, the student in consultation with the instructor, will specify the time and manner in which the student will complete course requirements. Extension for completion of the work will not exceed one year (or earlier if designated by the student’s college). For more information and to initiate an incomplete contract, students should go to SPHGrades at: www.sph.umn.edu/grades.

University of Minnesota Uniform Grading and Transcript Policy
A link to the policy can be found at onestop.umn.edu.

VIII. Other Course Information and Policies

Course Withdrawal
Students should refer to the Refund and Drop/Add Deadlines for the particular term at onestop.umn.edu for information and deadlines for withdrawing from a course. As a courtesy, students should notify their instructor and, if applicable, advisor of their intent to withdraw.
Students wishing to withdraw from a course after the noted final deadline for a particular term must contact the School of Public Health Office of Admissions and Student Resources at sph-oasr@umn.edu for further information.

**Student Conduct Code**
The University seeks an environment that promotes academic achievement and integrity, that is protective of free inquiry, and that serves the educational mission of the University. Similarly, the University seeks a community that is free from violence, threats, and intimidation; that is respectful of the rights, opportunities, and welfare of students, faculty, staff, and guests of the University; and that does not threaten the physical or mental health or safety of members of the University community.

As a student at the University you are expected adhere to Board of Regents Policy: *Student Conduct Code*. To review the Student Conduct Code, please see: [http://regents.umn.edu/sites/default/files/policies/Student_Conduct_Code.pdf](http://regents.umn.edu/sites/default/files/policies/Student_Conduct_Code.pdf).

Note that the conduct code specifically addresses disruptive classroom conduct, which means "engaging in behavior that substantially or repeatedly interrupts either the instructor's ability to teach or student learning. The classroom extends to any setting where a student is engaged in work toward academic credit or satisfaction of program-based requirements or related activities."

**Use of Personal Electronic Devices in the Classroom**
Using personal electronic devices in the classroom setting can hinder instruction and learning, not only for the student using the device but also for other students in the class. To this end, the University establishes the right of each faculty member to determine if and how personal electronic devices are allowed to be used in the classroom. For complete information, please reference: [http://policy.umn.edu/Policies/Education/Education/STUDENTRESP.html](http://policy.umn.edu/Policies/Education/Education/STUDENTRESP.html).

**Scholastic Dishonesty**
You are expected to do your own academic work and cite sources as necessary. Failing to do so is scholastic dishonesty. Scholastic dishonesty means plagiarizing; cheating on assignments or examinations; engaging in unauthorized collaboration on academic work; taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis. (Student Conduct Code: [http://regents.umn.edu/sites/default/files/policies/Student_Conduct_Code.pdf](http://regents.umn.edu/sites/default/files/policies/Student_Conduct_Code.pdf)) If it is determined that a student has cheated, he or she may be given an "F" or an "N" for the course, and may face additional sanctions from the University. For additional information, please see: [http://policy.umn.edu/Policies/Education/Education/INSTRUCTORRESP.html](http://policy.umn.edu/Policies/Education/Education/INSTRUCTORRESP.html).

The Office for Student Conduct and Academic Integrity has compiled a useful list of Frequently Asked Questions pertaining to scholastic dishonesty: [http://www1.umn.edu/oscai/integrity/student/index.html](http://www1.umn.edu/oscai/integrity/student/index.html). If you have additional questions, please clarify with your instructor for the course. Your instructor can respond to your specific questions regarding what would constitute scholastic dishonesty in the context of a particular class-e.g., whether collaboration on assignments is permitted, requirements and methods for citing sources, if electronic aids are permitted or prohibited during an exam.

**Makeup Work for Legitimate Absences**
Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances do not include voting in local, state, or national elections. For complete information, please see: [http://policy.umn.edu/Policies/Education/Education/MAKEUPWORK.html](http://policy.umn.edu/Policies/Education/Education/MAKEUPWORK.html).
Appropriate Student Use of Class Notes and Course Materials
Taking notes is a means of recording information but more importantly of personally absorbing and integrating the educational experience. However, broadly disseminating class notes beyond the classroom community or accepting compensation for taking and distributing classroom notes undermines instructor interests in their intellectual work product while not substantially furthering instructor and student interests in effective learning. Such actions violate shared norms and standards of the academic community. For additional information, please see: http://policy.umn.edu/Policies/Education/Education/STUDENTRESP.html.

Sexual Harassment
"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment in any University activity or program. Such behavior is not acceptable in the University setting. For additional information, please consult Board of Regents Policy: http://regents.umn.edu/sites/default/files/policies/SexHarassment.pdf.

Equity, Diversity, Equal Opportunity, and Affirmative Action
The University will provide equal access to and opportunity in its programs and facilities, without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. For more information, please consult Board of Regents Policy: http://regents.umn.edu/sites/default/files/policies/Equity_Diversity_EO_AA.pdf.

Disability Accommodations
The University of Minnesota is committed to providing equitable access to learning opportunities for all students. Disability Services (DS) is the campus office that collaborates with students who have disabilities to provide and/or arrange reasonable accommodations.

If you have, or think you may have, a disability (e.g., mental health, attentional, learning, chronic health, sensory, or physical), please contact DS at 612-626-1333 to arrange a confidential discussion regarding equitable access and reasonable accommodations.

If you are registered with DS and have a current letter requesting reasonable accommodations, please contact your instructor as early in the semester as possible to discuss how the accommodations will be applied in the course.

For more information, please see the DS website, https://diversity.umn.edu/disability/.

Mental Health and Stress Management
As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance and may reduce your ability to participate in daily activities. University of Minnesota services are available to assist you. You can learn more about the broad range of confidential mental health services available on campus via the Student Mental Health Website: http://www.mentalhealth.umn.edu.

The Office of Student Affairs at the University of Minnesota
The Office for Student Affairs provides services, programs, and facilities that advance student success, inspire students to make life-long positive contributions to society, promote an inclusive environment, and enrich the University of Minnesota community.
Units within the Office for Student Affairs include, the Aurora Center for Advocacy & Education, Boynton Health Service, Central Career Initiatives (CCE, CDes, CFANS), Leadership Education and Development – Undergraduate Programs (LEAD-UP), the Office for Fraternity and Sorority Life, the Office for Student Conduct and Academic Integrity, the Office for Student Engagement, the Parent Program, Recreational Sports, Student and Community Relations, the Student Conflict Resolution Center, the Student Parent HELP Center, Student Unions & Activities, University Counseling & Consulting Services, and University Student Legal Service.

For more information, please see the Office of Student Affairs at [http://osa.umn.edu/](http://osa.umn.edu/).

**Academic Freedom and Responsibility**

Academic freedom is a cornerstone of the University. Within the scope and content of the course as defined by the instructor, it includes the freedom to discuss relevant matters in the classroom. Along with this freedom comes responsibility. Students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Students are free to take reasoned exception to the views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.*

Reports of concerns about academic freedom are taken seriously, and there are individuals and offices available for help. Contact the instructor, the Department Chair, your adviser, the associate dean of the college, or the Vice Provost for Faculty and Academic Affairs in the Office of the Provost.

*Language adapted from the American Association of University Professors “Joint Statement on Rights and Freedoms of Students”.*