

# School of Public Health P&A Excellence Award

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## PURPOSE

This award was established to recognize annually a member of the Academic Professional and Administrative (P&A) staff who has made distinguished contributions to the missions of the University of Minnesota and the School of Public Health.

## THE AWARD

The recipient's achievements will be commemorated with a plaque, a permanent display in the school's administrative offices, and a cash award of \$1,500. No more than one award will be given in any single year. The award will be presented at the annual School of Public Health Faculty and Staff Recognition Event.

## ELIGIBILITY

Nominees must have at least three years of P&A employment in the School of Public Health at the time of nomination. Nominees cannot hold a joint faculty appointment. Previous winners are not eligible for a second award.

## PRINCIPAL NOMINATOR

To nominate someone for this award, you must be a member of the School of Public Health faculty and staff.

## EVALUATION CRITERIA

Successful nominees will demonstrate elements such as:

- A sustained record of excellence of at least three years in the School of Public Health; and
- Extraordinary initiative, skill, or creativity in their work for the University of Minnesota and the School of Public Health; or
- Outstanding contributions to the mission of the University in the area of teaching, research, or outreach.

## NOMINATION DEADLINE

The final deadline for all submissions is Noon, Monday, March 6, 2017.

## NOMINATION DOCUMENTATION

- A statement of no more than two pages presenting the full case for the nomination. This statement should include a brief job description delineating official responsibilities and duties, and evidence of work consistently above and beyond the nominee's stated job requirements.
- No more than three letters of support from peers, colleagues, administrators, supervisors, students, alumni, or other University community members who have firsthand knowledge of the nominee's performance. The letters should provide evidence of the qualities described in the selection criteria above and should point out the area(s) (teaching, research or service) in which the nominee's performance has been outstanding, specifically describing how the nominee has demonstrated extraordinary initiative, skill or creativity.
- Current resume or curriculum vita of no more than five pages.

To facilitate evaluation, please have one person act as the primary nominator, compiling all of the letters of support and other material prior to submitting online for the review committee.

Excerpts from award recipients' nomination letters may be read at the awards ceremony. Following the ceremony, the winner will receive a complete copy of the nomination submission.

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## CONTACT INFORMATION

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## PREVIOUS RECIPIENTS

YEAR	RECIPIENT
2016	Sara Hurley
2015	Eileen Denning
2014	Helen T. Voelker
2013	Carol Francis
2012	Gavin Watt
2011	Rich Portnoy
2010	Gregory Grandits
2009	Sharon Vegoe
2008	Patty Homyak
2007	No recipient
2006	Andrew Ryan
2005	Peter Hannan