



School of Public Health Student Senate Meeting Agenda

Tuesday, 12/07/2021

6:00 PM - 7:30 PM CT, Mayo A110 or Zoom if needed

1. **Welcome, grab food, and get settled**
2. **Conversation with Lauren Eldridge and Gayle Smaller Jr. from the [Diversity Equity and Inclusion Office](#)**
 - a. [Strategic Plan for Anti-Racism](#)
 - i. Launched in July
 - ii. In the process of implementing the 5 year strategic plan
 - iii. 5 people-centered sections of the plan
 1. Faculty
 2. Staff
 3. Students
 4. Alumni
 5. Leadership
 - iv. Also Education & Research aspects of the plan are in progress
 - v. DEI Staff: Lauren Eldridge, Gayle Smaller Jr , & new coordinator coming soon
 - b. Where SPHSS thinks we can help
 - i. Ensure inclusive events
 - ii. Provide training and learning opportunities for students
 - iii. Make professional development grants available and accessible to all students
 - iv. Provide equitable opportunity for student positions (our stipend for Executive board members)
 - v. Inclusive photos/ promotional materials/ social media presence
 - vi. Build relationships and pathways, including K-12, undergraduate, etc (senate is helping with the pathways program for undergraduate students)
 - c. Questions:
 - i. How are we working to be more anti-racist in the classroom/curriculum
 1. This component has been in development for about 6 months. There is not an exact timeline.
 2. Faculty and staff will be trained on these concepts.
 - a. 2 rounds of workshops so far
 3. Hire faculty and staff that reflect and understand our values of anti-racism
 - ii. How are you working towards diversifying faculty?

1. Need to consider who is leaving in order to have new individuals come.
 2. Once someone is tenured they typically don't leave until they are retired. As they have retired more faculty of color have come into the school.
 3. Will train faculty on how to search for and hire folks from marginalized backgrounds. Also will train faculty on creating a culture that leads to faculty of color staying at the university.
 4. As a student and alumni hold the school to your values.
- iii. How can we promote DEI work?
1. Justice in Public Health Series
 - a. We can help share the advertisements with students and on social media
 2. Invite DEI in as co-sponsors for events
- iv. What questions can we bring to senators related to the upcoming SPAR meeting?
1. Did knowing about the SPAR affect your decision to come to UMNSPH?
 2. How do you think the SPAR has affected your school and classroom experiences?
- v. How does SPAR play a role in the dean search?
1. People are nominated for the search committee who are champions for justice.
 - a. Could also submit names for dean candidates.
 2. The leadership team interviewed the candidates and the DEI time could submit their thoughts about the individual.
 - a. Asked how they would support SPAR, expand DEI team, and create a representative body of staff, students, and faculty.
 3. Interim dean is a lot more restricted because there are limited people that can apply.
 4. We have work to do in selling our school as a school to potential dean candidates
- vi. Email Lauren if you have any questions: leldridg@umn.edu

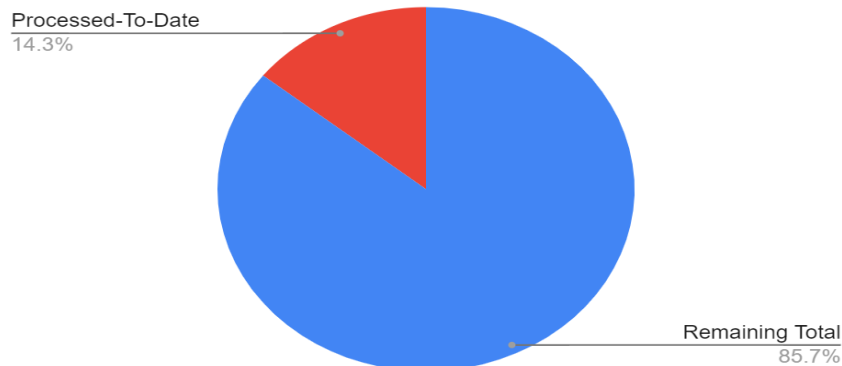
3. Officer Reports

- a. Presidents Update:
 - i. Winter clothing drive
 1. Next semester
 2. Next steps:
 - a. Where is it being donated to?

3. Lead: Tosin
 - a. Others: Katelyn
- ii. Next semester meeting dates and times (location TBD)
 1. Feb 1 6:00-7:30
 2. March 1 6:00-7:30
 3. April 12 6:00-7:30
- iii. Meeting with the Dean ***THIS Friday***
 1. <https://forms.gle/7ZgYvak9t8yBfSXa6>
 2. Please add thoughts, comments, and topics for our meeting with the dean so I can make an agenda by Thursday
- iv. Interim Dean Update
 1. "Thank you for your nominations of tenured faculty members to serve as interim dean of the School of Public Health. I met individually with everyone who received more than a handful of nominations; based on the nominees' willingness to serve, I am currently considering two excellent candidates."
 "Normally, I would simply make an interim dean appointment at this stage. However, given the history of the national search, I am seeking to be more inclusive than would be typical. This morning I confidentially shared information with members of the SPH FCC and SPH senior leadership team to seek their feedback on the two candidates to inform my appointment decision."
 "My hope is to have an individual named as interim dean sometime during December, enabling a smooth transition in advance of Dean Finnegan's retirement on January 31. My plan is to re-launch the national search in Fall 2022 for completion by Fall 2023. This timeline will allow the school to complete its accreditation process and focus on issues the interim dean and school community prioritizes."
- v. 1st year student representative needed on the commencement committee for next semester
 1. If interested email Emily
 2. Can't be graduating
 3. Don't have to attend commencement
- vi. Please fill out Student Rating of Teaching
- b. Vice President
 - i. Spring Speaker Series. Beyond the Classroom: Advancing Health Equity in Health Related Fields. Co-sponsored by DEI and Career Center
 1. Looking for a co-host/ someone to help me plan this

- a. If you're interested in running event committee next year, you should definitely consider this
 - 2. Looking for speaker ideas from different fields
 - a. Provide input and speaker ideas to Sarah
 - 3. Dates- two events per month in Feb, March and April - Mondays? Weds?
 - a. Could potentially trade off Mondays and Wednesdays
- ii. Next Interschool Networking Event meeting is 12/14 - this will be open to 100 students from med school, MILI (Carlson), biomedical engineering, pharma, public policy, and SPH.
 - 1. It is a spring event
 - 2. Networking mixer
 - 3. Are we interested in co-sponsoring this? Yes- but need to look into the logistics/ if we will be in compliance with SPH COVID rules
- c. Communications
 - i. Looking for someone who wants to do communications next year to work with Robert closely next semester
- d. Finance
 - i. \$4.5k from PSG for Fall- found out today
 - 1. Will likely receive the same amount in the spring
 - ii. Send a school-wide message about grants that are available
 - iii. Share with program advisors
 - iv. Promote conferences to other students
 - 1. Link to Professional Opportunities students can apply to: [SPHSS Professional Development Grant Opportunities](#)
 - 2. Let us (Eboard) know if there are any opportunities you find

Actual Spent



- Have around \$17k left in our \$20k budget

Actual Expenses		
	Actual Spent	Notes
Rainy Day Fund		
<u>APHA Conference:</u>		
E-Board Registration	0	
<u>SPHSS Professional Development Awards</u>	911.95	See 21-22 Grant Awardees
<u>SPHSS Student Group Support</u>		See 21-22 Grant Awardees
<u>Senator Meeting/Items:</u>		
Meeting Food		
October 19th Meeting	176.64	Pizza Luce (8 Pizza + 1 Sandwich)
November 9th Meeting	214.74	Wally's
December 7th Meeting	160.51	Potbelly
End of Semester Dinner		
<u>SPHSS Events</u>		
Fall SPH Mix & Mingle		
Pizza Luce	156.72	8 Pizza
Friendsgiving		
Gatheraround Premium	45	9 participants x \$5/participant
Speaker - Ani Janzen		
Honorarium	300	
SPH Night at Women's Hockey		
Tickets	100	20 tickets x \$5/ticket
UMN Spirit Accessories	50.88	32 UMN spirit bead necklace
Event Name		
purchase for event		
<u>SPHere:</u>		
Supplies		
Snacks	102.8	
Coffee & Donuts (Fall Finals Week)		
Glam Doll Donuts	325.92	
University Catering	308	4 days x \$77... coffee & fruit
<i>Processed-To-Date</i>	\$2,853.16	

- Remaining total for SPHSS budget

Remaining Total		
	Budget	Remaining Total
<u>SPHSS Professional Development Awards</u>	8,000	7,088
<u>SPHSS Student Group Support</u>	3,000	3,000
<u>Senator Meeting/Items:</u>		
Meeting Food	1,850	1,298
<u>SPHSS Events</u>	5,000	4,347
<u>SPHere:</u>		
Supplies	150	
Snacks	825	722.2
Coffee & Donuts (Finals Week)	800	166.08

e. Secretary

i.

4. **Committee Reports**

a. Alumni Committee

b. Events Committee Updates

i. Update of Coffee and Donuts - Sarah

1. Great turnout
2. Thanks to everyone who signed up for shifts
3. Two shift still open:
<https://www.signupgenius.com/go/10C0F45AEA82CA3F5C61-sphcoffee> - sign up!

ii. Update on Ani Janzen event - Taylor. [Resource guide now available](#)

1. 45 people attended
2. It wasn't able to be recorded, but Ani is willing to come back again. Or we can promote other events she is at!
3. Received great feedback from those who attended.

iii. Update on SPH night at Hockey game - Cailynn

1. This Friday
2. Sarah will send an e-mail with a breakdown of the event logistics

- a. How to get the ticket
- b. Where to meet

3. Cailynn would appreciate people helping her save seats - 50 is a lot of seats to save!

- iv. Update on spring yoga- Sylvia
 - 1. 7-8 sessions, every other week starting end of Jan/ beginning Feb
 - 2. Day of the week - Wednesdays? Mondays? Evenings?
 - a. Vote on slack
- v. No Pamoja- Planning a late spring outdoor event. Ideas? Live music? Theme? Catering? Ideas for venue: [Harriet Island Wigington Pavilion](#).
 - 1. Anyone want to help plan this?
 - a. Gregory
 - b. Katelyn
 - c. Sylvia
 - 2. Day of the week? Weekend? Late April? After finals before commencement? Early May?
 - a. More expensive to do a weekend than a weekday
- c. Grants Committee
 - i. Not much has been going on, but recently received some grant applications
 - ii. Will be voting on grants approved by grants committee
- d. Council of Graduate Students
 - i. No updates
 - ii. Pushing for parking, but no current action beyond an advocacy letter that is signed
- e. Professional Student Government
 - i. Keep plugging the grants-just recently saw the first 2 SPH grants
 - ii. Early discussion of standardizing online learning options
- f. University Senate
 - i. Boyton 'spot checked' with a pilot test of vaccinations
 - 1. Took 100 students who said they were vaccinated to see if they were for sure vaccinated
 - 2. Problem with international students not having vaccine common in the U.S.
 - 3. Will now do a bigger test
 - 4. Emily advocated to share the results with the public
 - ii. Discussion on namings of buildings
 - 1. How to make sure we aren't honoring the wrong people with our building names
 - 2. Evaluating building names every 75 years

5. Voting

a. Grants Voting

- i. Sarah Steffan motions to fund An MHA student is requesting \$200 for applications for [Administration Fellowship Programs](#).

They have not received funding from us before. By receiving this grant, they said:

"The National Council on Administrative Fellowships (NCAF) is offering a centralized application service to simplify the application process for fellowship applicants and administrative fellowship sites. NAFCAS stands for the National Administrative Fellowship Centralized Application Service. NAFCAS will allow NCAF administrative fellowship sites to collect and manage applications more easily, while providing a simplified and streamlined application process for applicants. The platform also will allow NCAF to readily compile aggregate data for benchmarking purposes. An administrative fellowship is a period of training following a formal, graduate academic education that typically lasts 12-24 months. The objective is to provide students with an opportunity to learn about the field through direct exposure and hands-on experiences. A post-graduate administrative fellowship is an important step in early careerist development; one that aids in the smooth transition from academic studies to experiential learning. These opportunities expose recent graduates to senior leaders and strategic decision making, assist in skill development by providing practical experience, and ultimately contribute to leadership skill growth and career progression. Overall, I am hoping to gain communication, public speaking, and data analytic skills from this experience. An administrative fellowship is instrumental in my career goal of healthcare operations and improving the community in which I serve."

- Sarah Steffen motions
- Meghan seconds
- Motion passed

- ii. A MS student in HSRPA is requesting \$250 for the [recordings of the Public Health Law Conference](#).

They have received funding from us before. They last received funding from us in April of 2019. By receiving this grant, they said:

"How will attending the conference contribute to your overall career goals? The Network for Public Health Law (NPHL) is an association of attorneys and public health professionals who "believe in the power of public health law and policy to improve lives and make our communities safer, healthier, stronger and more equitable." A truly nationwide coalition, their law and policy experts have provided technical assistance

and guidance to individuals, organizations, and government agencies across the country, translating the oftentimes esoteric language of public health into clear legal guidance and policy solutions. NPHL's annual Public Health Law Conference (PHLC) provides a networking venue for their members and those interested in their work, a diverse group including public health and legal leaders at the municipal, county, state, and federal levels. As a current public health student and prospective law student, I am eager to learn all I can about the field of public health law, the power it can have to positively change lives, and the opportunities available for new lawyers to play a part in that transformative change. To that end, there is no substitute for the learning and conversation facilitated by the PHLC. Over the more than four days full of webinars, plenaries, and networking sessions, I had the opportunity to introduce myself to professionals from across the country, ask countless questions, and continue learning about where I might fit in to the public health law community. Aside from academic or professional pursuits, what do you hope to gain personally from attending this conference? That is, what skills do you hope to enhance through this opportunity? The various allied disciplines that comprise the field of public health have over time developed somewhat of a common parlance. Although as a health economist I share very little in terms of expertise with epidemiologists, our professional paths cross often enough that being able to understand each other's discipline at a relatively detailed level is vital. Over my more than 5 years of public health experience across the public, private, and academic settings, I have had the chance to hone this skill. As I make my next career transition into the field of public health law, I am looking forward to expanding my professional vernacular even further. The PHLC offered an incredible opportunity to not only learn from public health lawyers, but also experience and engage with the language of law."

- Sylvia Gutierrez motions
 - Gregory seconds
 - Motion passes
- b. Speaker Series Event for Spring 2022: 6 events * \$500 = \$3,000
- Katelyn Maddox motions
 - Cailynn Aumock seconds
 - Motion passes
- c. Yoga series for the spring: 7 events * \$70 = \$490
- Sarah Steffen motions to allocate \$490 to a yoga series
 - Gregory seconds
 - Motion passes

- d. Spring Mixer (early May):
 - i. Venue: \$150/ hour * 5 hours = \$750 (Monday – Thursday, includes use of pavilion, patios, tables, cloth chairs and event staff – dependent on impact to the grounds, number of people and length of event)
 - ii. Food: Another big ticket item
 - 1. About \$1,000
 - iii. \$1,000 for miscellaneous
 - 1. Live music/ entertainment
 - 2. Speaker
 - 3. Decorations
 - iv. Motion to allocate \$ 3,000
 - Cailynn Aumock motions
 - Sylvia Gutierrez seconds
 - Motion passes
- e. Stipend Voting for Executive Board: \$625 each Eboard member per semester
 - i. Please read the [EBoard Duties/Role descriptions](#)
 - ii. Voting yes means you feel like the Executive Board has fulfilled these duties for Fall semester 2021. Voting no means you feel like the Executive Board has not fulfilled these duties for Fall semester 2021
 - iii. Jenny Porter has designated Emily McGuire to preside over the vote per the resolution attached
 - iv. Each E-Board member will write a little note of what they do so that everyone on senate has more of an understanding:
 - 1. Emily
 - a. I attend meetings for the EPC, the Executive team, The SPAR, and bi-weekly meetings with Jenny Porter
 - b. I communicate concerns from students to the administration
 - c. I maintain the SPHSS Email
 - d. I organize elections and appointments to boards/committees
 - e. I chair Eboard and Full senate meetings
 - f. I draft all agendas
 - Cailynn Aumock motions
 - Meghan Ford seconds
 - Motion passes
 - 2. Sarah
 - a. Listens to student needs and desires to plan appropriate events. Executes event planning and event hosting.
 - b. Chairs the Events Committee

- c. Supports Emily
 - d. Collaborates with other student groups and student organizations, as well as other schools and SPH offices such as DEI and Career center
 - Meghan Ford motions
 - Gregory Goodwine seconds
 - Motion passes
- 3. Robert
 - a. Maintains all social media accounts (passwords, what is posted, engaging with followers and other accounts)
 - b. Creates graphics for social media and events
 - c. Submits website changes and SPHere things online
 - d. Handles outside organizations requests for collaboration
 - Cailynn Aumock motions
 - Katelyn Maddox seconds
 - Motion passes
- 4. Julia
 - a. Set and maintain the SPHSS budget for the school year
 - i. Purchase food and supplies for SPHSS events
 - ii. Help process professional student development grants and student group grants
 - b. Chair the Grants Committee
 - c. Communicate with SPH finance office for budget transparency
 - d. Communicate with students on professional development opportunities and answer any questions regarding such
 - Robert Brehm motions
 - Cailynn Aumock seconds
 - Motion passes
- 5. Sylvia
 - a. Take meeting minutes & upload to website
 - b. Create google calendar / zoom information for meetings
 - c. Manage senate roster
 - Gregory Goodwine motions
 - Sarah Steffen seconds
 - Motion passes

- 6. Old Business**
- 7. New Business**
- 8. Adjournment**