



## School of Public Health Student Senate Meeting Agenda

Tuesday, 2/01/2022

6:00 PM - 7:30 PM CT, Mayo D325 or Zoom if needed

**Senators in Attendance:** [Emily Mcquire](#), [Julia Ngep](#), Sarah Steffen, [Robert Brehm](#), Taylor Lees, James Campbell, Cailynn Aumock, [Katelyn Maddox](#), Meghan Ford, [Taiwo Aremu](#), Oluwatosin Oluwole, Erin Collins, Alexandra Kurutz, Puleng Moshele

### 1. Welcome, grab food, and get settled

### 2. Overview of Election Process and Each Leadership Role

- a. [Link to Constitution](#) which fully outlines the roles and responsibilities
- b. Election Process
  - i. Transition Date: End of april formally but after announcement
  - ii. Announcements of new Eboard made: April 11th via email? and April 12th at meeting
  - iii. Voting closes: April 8th
  - iv. Voting opens: April 1st
  - v. Nominations close: March 28th
  - vi. Nominations open: March 14th
  - vii. Do on qualtrics.umn.edu
- c. President Role:
  - i. Administrative Tasks
    1. Presence, room rentals, create agendas, run meetings
    2. Organize elections and new senators application process
    3. In charge of the SPHSS email inbox
  - ii. External Tasks
    1. Appoint to all the external committees and student government bodies
    2. Sit on the EPC committee
    3. Meet with Jenny every two weeks
    4. Meet with the Executive team (Deans and heads of departments) for DEI meetings, random meetings that you're invited to
  - iii. Advocacy
    1. Lead student advocacy for issues that come up

- iv. **Requirements-** you have been on senate for a year (I believe) and that you can work on senate stuff over the summer
- v. Hours- really depends on if you are doing any big advocacy pushes but about 5 hours on a light week to 12 hours on a heavier week
- d. Vice President
  - i. Events Committee Leader
    - 1. ~About 10 hours per week
    - 2. Wide variety of tasks
    - 3. Must like events ;)
  - ii. Supports the President's work
  - iii. Collaborates with the Communications Director
- e. Director of Finance
  - i. ~1 to 5 hours a week
  - ii. More of the heavy work is during the summer
    - 1. Creating budget & getting it approved by SPH Dean's Office
      - a. Get acquainted with the finance people
    - 2. Applying for grants (PSG, SSF/SUA if necessary)
  - iii. During school year:
    - 1. Check grant applications and post them to Slack for voting
      - a. Answer any questions regarding grant applications & opportunities
    - 2. Update grant opportunities spreadsheet
      - a. Mostly Google searching for conferences
        - i. Can be a task for Grant Committee members next year
    - 3. Purchase food & snacks for SPHere, meetings, and events
    - 4. Make sure SPHSS stays within budget throughout the year
- f. Director of Communications
  - i. 1 to 3 hours a week, give or take. More at the beginning of the term getting everything set up.
  - ii. Managing Twitter, Instagram, LinkedIn, and Facebook.
    - 1. Collaborate with the UMN SPH pages, reshare and have them share our content
    - 2. Help the VP promote events, make fliers / materials in Canva
  - iii. Communicate with the SPH website managers / event calendar
- g. Secretary
  - i. Administrative tasks

- ii. Minutes
- iii. About 2 Hours a week

### 3. Officer Reports

#### a. Presidents Update:

- i. Advocacy Updates:
  - 1. Mask resolution
    - a. Meeting to possibly require high quality masks in all classrooms on campus
  - 2. Student Insurance Concerns
- ii. Winter Clothing Drive
  - 1. Donating to 2 Places to Donate due to what each group is accepting
- iii. Slack
  - 1. Please vote and be present on slack
- iv. Mental Health-Website being revamped
  - 1. Great opportunity to get involved with providing resources
    - a. Reach out to Emily if interested
- v. Pathways
  - 1. Still need environment health, PHAP, and PHD student to participate
- vi. Coordinated tutoring
  - 1. Push within administration for a coordinated tutoring effort for Epi & Biostatistics (not TAs, but paid 2nd year students)
    - a. Consensus that student jobs are good.
    - b. Has been successful in our undergraduate program.
    - c. Important questions:
      - i. What would the pay be?
      - ii. Would it be at the 6000 level, 8000 level, or both?
        - 1. James says it is common to have tutors for 8000 level
- vii. DRAFT: Adjunct members: This is a proposal to add to our bylaws. The reason we are talking about this is because a senator is taking a leave of absence. This will be voted on next semester.
  - 1. The Student Board may also have non-voting members called adjunct members.
  - 2. Adjunct members shall be those who have served on the board for at least one full semester and recognize that they cannot fulfill the attendance and event requirements for the semester(s) ahead.

3. Adjunct members are those who wish to remain associated with the School of Public Health Student Senate and return as active members after the semester(s) in question.
  4. Members must request an adjunct status from the President before the semester(s) in question.
  5. Adjunct members may only be adjunct for two consecutive semesters in the case that they are studying off campus for one academic year. Members who do not meet this criteria but wish to remain adjunct for two consecutive semesters shall be removed from the SPHSS Student Board with the option to re-apply as new members.
    - a. Edit to add: Studying abroad or taking a leave of absence
  6. Adjunct members need not be present at monthly meetings.
    - a. Question: If you're gone for a semester does it count towards your two years on your contract?
- viii. Spring Course Modality Conversation
1. Meeting with Interim Dean Bebee & Deans/heads of the departments: So far, faculty and staff have decided if things will be online / in person. The decision was made that professors can have flexibility until spring break to be either remote or in person.
    - a. Feeling among PHAP students, the expectation should be continued flexibility because we are in a pandemic, but it is frustrating to not have a concrete decision. Ensure information is available to everyone.
    - b. Some professors have polled students about what they want to do on a weekly basis.
    - c. We are past the point where students can switch to a different section, so the flexibility is helpful.
    - d. Who is the main audience in a hy-flex situation? This can be frustrating trying to balance the different audiences.
    - e. Reach out to Emily if you have opinions on this or hear from other students.
    - f. Why can't we poll students?
      - i. Deans and faculty say that we need to make a decision based on if the faculty are capable of teaching remotely
      - ii. It is our money and the faculty should make an informed decision
- b. Vice President
- i. Upcoming events: All events are found on SPHSS google calendar
    1. Beyond the Classroom
      - a. 6 speakers confirmed, 4 contracts signed
      - b. Register to attend (find on social media posts)
    2. Yoga - Sylvia
      - a. Started this week, taking place from 6-7PM on Mondays

3. Leadership Lab
    - a. Opportunity to talk and get to know others
    - b. Relaxed over Gatherround- feel free to multitask
    - c. Hoping for more to attend next time (taking place once a month)
  4. Spring Party - Sylvia
    - a. May 9th at Mcnamara Alumni Center
    - b. D'Amico Catering
    - c. Patio outside
    - d. No partners, unless only a few register
    - e. Cap of 180 students, faculty, and alumni
    - f. Potential interest form?
    - g. Working with alumni center and they will help with finances
  5. Inter school Networking Event
    - a. Friday April 8th from 5-7 PM
    - b. Speaker from Medical Alley
    - c. Trying to find a string quartet
- ii. Events committee Co-chair search.
    1. Managing existing events
    2. Volunteer position
    3. Reach out to Sarah if interested
  - iii. Any interest in a suicide prevention class?
    1. Through NAMI
    2. Classes on mental health legislative advocacy
    3. If interested, let Sarah know.
    4. <https://namimn.org/education-and-public-awareness/classes/https-namimn-org-education-and-public-awareness-classes-all-scheduled-classes/>
  - iv. If you need any help finding an Apex, please reach out to me
- c. Communications
    - i. Anyone have an interest in this role after me? Would be good to spend some time working together in March & April for a smooth transition.
    - ii. Re-share our posts!
  - d. Finance

Remaining Total		8,182
Actual Expenses		
	Actual Spent	Notes
<b>Happy Day Plus</b>		
<b>ALPHA/GAMMA/ETA</b>		
E-Board Registration	0	
SRHSS Professional Development Awards	3774.95	See 21-22 Grant Awards
SRHSS Student Group Support		See 21-22 Grant Awards
<b>Senator Meeting/Team</b>		
<b>Meeting Food</b>		
October 15th Meeting	126.64	Pizza Luca (3 Pizzas + 1 Sandwich)
November 6th Meeting	214.74	Wally's
December 7th Meeting	156.74	Putterly
February 1st Meeting	214.74	Wally's
<b>End of Semester Dinner</b>		
Senator Care Packages	222	GiftWrk.com/2020
<b>SRHSS Events</b>		
<b>Fall SRH Mix &amp; Mingle</b>		
Pizza Luca	156.72	8 Pizzas
<b>Friending</b>		
Gardenhouse Proseum	45	8400-0000 & 8400-0000
<b>Speaker - Ari Jansen</b>		
Honorarium	300	
<b>SRH Night at Women's Hockey</b>		
Tickets	100	20 tickets x \$5/ticket
UMN Spirit Accessories	69.83	32 UMN spirit bead necklace
<b>Beyond the Classroom Series</b>		
Speakers	3,000	6 speakers x \$500
<b>Yoga Series</b>		
Yoga Instructor (Cocozy Hoyt)	400	
<b>Spring End-of-year Mixer</b>		
	2,000	GiftWrk.com/2020
<b>"Event Name"</b>		
"purchase to event"		
<b>SRHess</b>		
Supplies		
Snacks (Fall)	182.3	
Snacks (Spring)	175	
<b>Coffee &amp; Donuts [Fall Finals Week]</b>		
Plans Fall Donuts	355.99	
University Catering	200	4 days x \$77. . coffee & fruit
<b>SRHSS E-Board Expenses FALL 2021 (part)</b>		
	3125	
<b>Processed To Date</b>		<b>818,818.13</b>

- i. About \$8k remaining in our budget
    1. This isn't including PSG grant (which I believe is \$4k)
      - a. Reaching out to Melissa on passthrough funding (cc Taylor)
    2. Have about \$1k in grant request (will vote on them later)
  - ii. Promote grant opportunities
    1. Let us know of any opportunities that we should promote
  - iii. Voting on Slack
    1. Once again, please vote
  - e. Secretary
    - i. Care packages
4. **Committee Reports**
- a. **Alumni Committee**
    - i. Student Alumni Panel coming soon

- b. Events Committee Updates
- c. Grants Committee
  - i. Will be voting on a bunch of grants
- d. Council of Graduate Students
  - i. Conversations about safety on campus
    - 1. Related to COVID protocols
    - 2. Car and other safety
    - 3. Potential townhall to talk to students about concerns
- e. Professional Student Government
  - i. Standardizing makeup policy, but no current updates.
    - 1. If you have a professor that you think has adapted well, pass their name along to Taylor Lees.
- f. University Senate
  - i. Don't meet until March
- g. Any other committee or groups students sit on

## 5. Voting

- a. **Student Professional Development Grants** -- reminder, don't vote on your grant application
  - i. A MPH student in PHAP is requesting **\$94 for STATA Software**: <https://www.stata.com/order/new/edu/profplus/student-pricing/>  
They have not received funding from us before.  
By receiving this grant, they said: *"I am planning to use STATA to help with analyzation of secondary data for my Master's program. Using STATA is necessary for my class of Public Health Demo Data for Policy Analysis 6845 because we are working with large datasets, and STATA makes much more sense for my needs. I am very tight on me, therefore, asking for this help."*
    - Debate: Get info from STATA requesters on which subscription they purchased
    - Motion: Robert Brehm
    - Second: [Alexandra Kurutz](#)
    - Result: Passed.
  - ii. A PhD student in HSRPA is requesting **\$51.85 for STATA Software**: <https://www.stata.com/order/new/edu/profplus/student-pricing/>  
They have received funding from us before. They last received funding from us in October 2021.

By receiving this grant, they said: *"This software is used for PUBH 6845 demographic data for policy analysis. I hope to explore the database by using this software and can apply to my future research on secondary data analysis skills."*

- Debate: Get info from STATA requesters on which subscription they purchased.
- Motion: [Sarah Steffen](#)
- Second: [Puleng Moshele](#)
- Result: Passed

iii. A MPH student in PHAP is requesting **\$175 for STATA Software**: <https://www.stata.com/order/new/edu/profplus/student-pricing/>

They have not received funding from us before.

By receiving this grant, they said: *"Receiving this grant will allow me to purchase a software system that is not only needed for my class but also used in data analysis. Learning this skill will be helpful professionally and I will be able to use this program for my master's project."*

- Debate: Get info from STATA requesters on which subscription they purchased.
- Motion: Katelyn Maddox
- Second: Robert Brehm
- Result: Passed

iv. A MPH student in EnHS is requesting **\$85 for Professional Society Membership to APHA**: <https://www.apha.org/Membership/Student-Membership>

They have not received funding from us before.

By receiving this grant, they said: *"I hope to network with other students and professionals within the American Public Health Associate to both further explore my career paths and expand my connection within the fields that I am interested in. I personally hope to gain knowledge through the webinars and events that the association hosts and keep up to date with current world events concerning health."*

- Debate: If a student is graduating, do we want to pay for membership funding that lasts longer than their time in school? This student is not graduating, so it doesn't matter here, but we may want to reach out to Melissa. Can't apply for a conference after June 30th if you are graduating.
- Motion: Puleng Moshele



- Second: Robert Brehm
  - Result: Passed
- v. A MPH student in EnHS is requesting **\$54 for OSHA Training Course (not for any credit)**: <https://www.360training.com/course/osha-10-hour-outrreach-general-industry-free-study-guide>
- They have received funding from us before. They last received funding from us in September 2021.
- By receiving this grant, they said: *"I am interested in preventing environmental and occupational hazards and have taken related coursework during my academic career, but I would like to take additional in-depth training in this area. Moreover, this training is often required for occupational & environmental health jobs, so by taking this training I hope to boost my resume as well."*
- Debate: N/A
  - Motion: [Cailynn Aumock](#)
  - Second: [Alexandra Kurutz](#)
  - Result: Passed
- vi. A MPH student in PHAP is requesting **\$85 for Professional Society Membership to APHA**: <https://www.apha.org/Membership/Student-Membership>
- They have not received funding from us before.
- By receiving this grant, they said: *"This membership will provide me with networking opportunities in addition to a discounted fee for conferences. I plan to attend the national conference in November advertising a new public health podcast I am a part of. I hope to gain interprofessional networking and learn more about the vast careers in public health as well."*
- Motion: Puleng Moshele
  - Second: Cailynn Aumock
  - Result: Passed
- vii. A MPH student in MCH is requesting **\$215 for the 2022 Association of Maternal & Child Health Programs Conference**: <https://www.eventscribe.net/2022/AMCHP2022/aaStatic.asp?SFP=QUpQVEJZU1dAOTI0NEBSZWdpc3RyYXRpb24>
- They have not received funding from us before.
- By receiving this grant, they said: *"As I transition away from bedside nursing into the public health field. I am hoping to gain further knowledge*

*and understanding of the field that I am going into. I hope to gain further skills in approach, programming, equity work, and how we are looking at issues and how we approach solutions in the MCH world. I hope to gain skill and knowledge of how to move into the field and how to network and capacity build around issues that face the MCH population.”*

- Motion: [Alexandra Kurutz](#)
- Second: [Robert Brehm](#)
- Result: Passed

- viii. A MPH student in Epi is requesting **\$85 for Professional Society Membership to APHA**: <https://www.apha.org/Membership/Membership-Categories>

They have not received funding from us before.

*By receiving this grant, they said: "Receiving this grant for a student membership with the American Public Health Association would allow me to the ability to connect with other graduate students across the country while also having access to leadership opportunities and scholarships. Personally, I hope to be able to network with other public health professionals and students and have access to more information regarding APHA.”*

- Motion: [Robert Brehm](#)
- Second: [Puleng Moshele](#)
- Result: Passed

- ix. A MPH student in Epi is requesting **\$20 for Professional Society Membership to MPHA**: <https://www.mpha.net/membership-types>

They have not received funding from us before.

*By receiving this grant, they said: "Receiving this grant for a student membership with the Minnesota Public Health Association would allow me to the ability to connect with public health professionals and students in Minnesota. Personally, I just moved up to Minnesota for school and don't know many public health professionals, so I hope to be able to network with other public health professionals and students in the state through this membership.”*

- Motion: [Cailynn Aumock](#)
- Second: [Katelyn Maddox](#)
- Result: Passed

- x. A MPH student in EnHS is requesting **\$85 for Professional Society Membership to APHA**: <https://www.apha.org/Membership/Membership-Categories>

They have not received funding from us before.

By receiving this grant, they said: *"I know many members of the APHA through the military and its membership offers not only academic opportunities, but the networking provides invaluable connections all throughout the public health field. Since I have a passion for global environmental health, the importance of networking builds a better foundation to expand into an international setting. Having worked and trained with people around the world, I can build on the skills I gained and help even more people who struggle to have basic health while working in a dynamic atmosphere with a diverse population and meeting so many new people and experiencing their cultures."*

- Motion: Robert Brehm
- Second: [Cailynn Aumock](#)
- Result: Passed

- xi. A MPH student in EnHS is requesting **\$20 for Professional Society Membership to MPHA**: <https://www.mpha.net/membership-types>

They have not received funding from us before.

By receiving this grant, they said: *"Membership in this program will help with local and state networking that involves community volunteering events and outreach in public health so that I can learn and teach people on the importance of health as a human right. I believe in health equity and striving for health for all and the Minnesota Public Health Association will help me to build on skills I have and develop new ones while networking with more professionals."*

- Motion: Cailynn Aumock
- Second: Robert Brehm
- Result: Passed

- xii. A MPH student in Epi is requesting **\$85 for Professional Society Membership to APHA**: <https://www.apha.org/Membership/Membership-Categories>

They have not received funding from us before.

By receiving this grant, they said: *"I just hope to be a well-informed person. I want to be exposed to diverse ideas that help me see issues in a*

*different light. I believe that resources within the APHA will help me to do that.”*

- Motion: Cailynn Aumock
- Second: Puleng Moshele
- Result: Passed

xiii. A PhD student in EnHS is requesting **\$94 for STATA Software**: <https://www.stata.com/order/new/edu/profplus/student-pricing/renewal/>

They have not received funding from us before.

By receiving this grant, they said: *"I plan to use this grant to renew my STATA license. This one year renewal will allow me to conduct analysis for my dissertation research. STATA is a software introduced to me just last year so I am still learning the ins and outs of it. With continued use, I hope to be proficient at using it and will use it as an affordable alternative to SAS."*

- Debate: Request which version / package.
- Motion: Cailynn Aumock
- Second: Taiwo Aremu
- Result: Passed

#### **b. Other Voting**

i. **SPHSS Care Packages - ~\$350** (motion to allocate \$350 to SPHSS care Packages)

1. **Motion:** Cailynn Aumock
2. **Second:** Robert Brehm
3. **Result:** Passed

6. **Old Business**

7. **New Business**

a. **Please run for Eboard :) -Emily**

8. **Adjournment**