



School of Public Health Student Senate Meeting Agenda

Tuesday, 4/12/2022

6:00 PM - 7:30 PM CT, Mayo D325 or Zoom if needed

Senators in Attendance: Julia Ngep, Alexandra Kurutz, Robert Brehm, Sarah Steffen, [Emily Mcguire](#), Sylvia Gutierrez, Meghan Ford, Cailynn Aumock, [Katelyn Maddox](#), Oluwatosin Oluwole, Puleng Moshele, Taylor Lees, Taiwo Aremu, erin collins

1. Welcome, grab food, and get settled

2. Last meeting of the year, thank you all for your hard work!

3. New Executive Board: Congratulations.

- a. President: Cailynn
- b. Vice President: Katelyn
- c. Director of Finance: Meghan
- d. Secretary: Erin
- e. Director of Communications: Open but there was a write in that won, I emailed them
 - i. The person who won write in may be graduating
 - ii. See if there is a runner up
 - iii. If the seat is open, the new e-board will figure it out
- f. Transition will take place on May 1st

4. Officer Reports

- a. Presidents Update:
 - i. Advocacy Updates:
 1. Student Insurance Concerns
 - a. Lots of students supporting and signing on
 - b. Responds from Regent Farnsworth and SVP Calvin Phillips
 - i. Said they will handle it in 2023 when it is under review
 - ii. Regent Farnsworth (on University Senate) responded saying it is a personally important issue and agrees it needs to be changed soon
 - c. Make a public push sharing the letter on social media
 - i. Students deserve to know this issue exists and the university is slow to deal with it

- ii. Jenny has started to make students aware of this in orientation materials
 - ii. Meeting with Assistant Dean Wattenberg and Julian Wolfson, Chair of EPC
 - 1. Emily will send a follow up email to the senate with the notes from the meeting
 - 2. It was useful, but the administrators mentioned that things aren't supposed to work the way they are supposed to. More of the administration saying why things are the way they are and not a lot of talk about solutions ...yet. Hopefully follow-ups will help with this
 - 3. Problems with how we are portraying / advertising how things in the school will be compared to the reality
 - iii. Upcoming meeting with Dean Beebe
 - 1. Has not been advertised yet
 - 2. Meeting tomorrow to discuss what the meeting will look like
 - iv. Vote on Bylaw
- b. Vice President
 - i. Upcoming events: So many!
 - 1. Last Beyond the Classroom 4/18:
 - a. Register here z.umn.edu/DrCoser
 - 2. Speaker 4/14: Lunch and Learn with Kourtney Johnson on Intuitive Eating:
 - a. This Thursday from 12-1PM
 - b. Taylor will share the event with HAEs group in medical school
 - c. Even if you can't attend you can register and receive the recording / slides.
 - d. [Register here](#)
 - 3. Virtual Yoga on 4/19 at 8 PM and 4/25 at 6 PM
 - a. Robert will check the sphere to make sure these are listed (4/19 at 8 PM is a new date)
 - 4. Coffee and Donuts 4/25- 4/28
 - a. Sign up for a shift or two [here](#) please
 - b. Morning or afternoon shifts
 - c. Looking for someone to pick up donuts in uptown on Wednesday morning
 - 5. Spring Party! 5/9 from 5-7 pm

- a. Sign up here: z.umn.edu/SPHSpringParty and tell your friends
 - b. We already have over 50 people registered for this event
 - i. Event cap of 180 (40 spots reserved for alumni)
 - c. String quartet is confirmed. Catering is confirmed. Photographer is pending their signed contract.
 - d. COVID protocols - let's ask Jenny
 - i. If masks are optional, we could still make them required. Talk to Jenny or Dean Beebe
 - e. Alumni involvement
 - i. Alumni invited
 - ii. 6 alumni signed up so far
 - iii. Specific alumni networking tables
 - f. Look out for other ways to get involved in this event
 - i. Help set up or take down - look for an announcement
- ii. SPHSS Photo will take place before the Spring Party on 5/9/22 at 4:30pm.
 - 1. We will meet at the McNamara alumni center. Dress code is casual, but please do not wear very thin stripes or small prints as they do not photograph well.
 - 2. RSVP on your school email - you should have the invite there
 - iii. Please welcome your new VP, Katelyn!
- c. Communications
 - i. Remaining events and promo
 - ii. Not a lot to report, need to figure out how to train new eboard.... Happy to meet.
 - 1. Reach out to Robert to set up a time
 - iii. Passing on the social media accounts
 - 1. Passwords for some accounts
 - 2. Shared accounts for others
 - iv. Walk through submitting events to SPHERE
 - d. Finance
 - i. After splitting money to PSG pass-through (\$9k), have around \$10k left from SPH Dean's office
 - 1. Suggestions on how to spend remaining money?
 - a. Anything with food is great

- i. Pizza day (lunch)
 - ii. Stock the SPHere food & supplies
 - 1. LaCroix, Juice, Granola Bars, Fruit
 - a. Also add to the coffee & donuts event
 - iii. Buy fancier donuts for coffee & donuts
 - iv. \$5 gift cards
 - b. Bowling party?
 - i. Meghan said Townhall Lanes
 - ii. Something we can do that's easy to plan
 - c. Small goodie/door prize (can't say it's a gift) for coffee & donuts and/or spring party ([keychain \\$3.99](#); [cup \\$2.99](#); [koozie \\$3.99](#); [phone card holder \\$5.99](#); [button \\$1](#); etc.)?
 - d. Parking reimbursement for spring party?
 - i. We like this idea
 - e. Any other activities/items for the spring party?
 - f. SPHSS end of year dinner (we did allocate \$750 for this)?
 - i. We did allocate this - is the new E-Board interested in hosting/organizing this? It's short notice at this point. - [Cailynn AumockKatelyn Maddox](#) are interested in making this work
 - 1. Plate \$25 or less
 - 2. No alcohol (purchased by
 - g. Finals care packages for students
 - h. Events?
 - i. Can Can Wonderland, Bowling, Top Golf
- ii. Grants application for school year closes **Friday, April 29th** (we gave around \$6k so far, would love to give more!)
 - 1. How can we push grants? Everyone share with your network - is there a cute graphic?
 - a. Email program coordinators
 - b. Last chance for grants, including summer grants
 - c. We can share events that are happening before June 30
 - i. <https://medicalalley.org/annual-dinner/>
 - ii.
 - 2. Can we raise the amount of money we give towards grants?
 - 3. For any event/conference before June 30th

- iii. Congrats Meghan, the 22-23 Director of Finance!
- e. Secretary
 - i. Self care kits
 - 1. Pick up in the SPHere

5. **Committee Reports**

- a. Alumni Committee
 - i. Engagement committee working on the upcoming Spring Party
 - 1. Promoting to alumni
- b. Events Committee Updates
- c. Grants Committee
- d. Council of Graduate Students
 - i. Event last night at Can Can Wonderland
- e. Professional Student Government
 - i. Apply for grants
 - ii. PSG gala is coming up
 - 1. Reach out to Erin if you want a ticket and don't have one
- f. University Senate
 - i. Drama between students and professors trying to censor the chair due to Robert's rules
 - ii. Not a lot of policy developments
 - iii. Trying to vote on a policy to help with graduate fees so they don't come out of your paycheck and making it better for students
 - iv. Someone should be appointed next year, so e-board keep this on your radar
- g. Any other committee or groups students sit on
 - i. Commencement Committee (Meghan)
 - 1. Student speaker, Delaine Anderson
 - 2. Need volunteer student marshalls to tell people where to go
 - a. Let Meghan know if you are interested
 - ii. Recognition, Awards, and Honors (Cailynn)
 - 1. At the end of this month the committee will meet to select awards for faculty and staff
 - 2. Check the slack for more information on the awards
 - 3. Cailynn will follow up when she receives more information
 - 4. If you have someone in mind for a nomination share with Cailynn
 - 5. Supposed to be in by Friday, but there isn't a nomination form yet
- h. Research Committee:

- i. Updates from Robert
 1. Research Day happening now
 2. Posted winners separate from “other” posters and Robert provided feedback

6. Voting

- a. BYLAW: Adjunct members:
 - i. The Student Board may also have non-voting members called adjunct members.
 - ii. Adjunct members shall be those who have served on the board for at least one full semester and recognize that they cannot fulfill the attendance and event requirements for the semester(s) ahead.
 - iii. Adjunct members are those who wish to remain associated with the School of Public Health Student Senate and return as active members after the semester(s) in question.
 - iv. Members must request an adjunct status from the President before the semester(s) in question.
 - v. Adjunct members may only be adjunct for two consecutive semesters, for any reason. Members who do not meet this criteria but wish to remain adjunct for two consecutive semesters shall be removed from the SPHSS Student Senate with the option to re-apply as new members.
 - vi. Adjunct members need not be present at monthly meetings.
 - vii. The time that an adjunct member is away formally counts towards the two year term
 - viii. Decision to accept adjunct status is the responsibility of the President with support of the Executive Board
 - Motion: Sylvia Gutierrez
 - Second: Robert Brehm
 - 12 votes to pass the motion , motion passes
- b. Proposal to allocate \$500 for an event photographer to attend the spring party and send us a virtual photo gallery after the event. Details in the contract [here](#).
 - Motion: Robert Brehm
 - Second: Katelyn Maddox
 - Motion passes
- c. A MPH student in PHAP is requesting \$65 for Professional Society Membership to APHA: <https://apha.org/Membership/Membership-Categories>

They have not received funding from us before.

By receiving this grant, they said: "The American Public Health Association (APHA) provides invaluable networking opportunities, best practices, access to job boards, trainings, and other professional development opportunities.

Undoubtedly, APHA membership is a vital professional development opportunity especially for students. More personally, I intend to use APHA to expand my

knowledge of various health topics. I also expect APHA to hone and direct my passion for public health. Thank you for your consideration."

- Motion: Sylvia
- Second: Robert
- Motion Passes

- d. A MPH student in Pubh Nutrition is requesting \$63 for a Professional Society Membership to Academy of Nutrition & Dietetics: <https://www.eatrightpro.org/membership>

They have not received funding from us before.

By receiving this grant, they said: "There are many benefits that are provided by being a member of the Academy of Nutrition and Dietetics (AND). I receive updates on policies, educational resources, and career options as well as other opportunities. While I am still a student, I know that through AND I'll be able to grow, learn and be exposed to opportunities that I wouldn't have been exposed to if I wasn't a member. The networking opportunities are another reason I've joined AND."

- Motion: Robert Brehm
- Second: Alexandra Kurutz
- Motion passes

- e. A MPH student in MCH is requesting \$300 (requested \$200, but I, Julia, raised it to \$300 in alignment with our conference max) for the Society of Prevention Research Conference: <https://www.preventionresearch.org/2022-annual-meeting/>

They have not received funding from us before.

By receiving this grant, they said: "I am presenting a paper at the conference titled "Barriers and Contributors to Health and Social Inequality: Preliminary Insights from a Proof-of-Concept Study". My estimated total costs for this conference in Seattle, WA are: Conference Registration - \$250 (funded by research mentor) Hotel (2 nights) - \$547.80 Airfare - \$617.20 Taxi to Hotel - \$50 Per Diem - \$122 The \$200 grant will go to my hotel so I can do the early bird registration and get the best rate." "This conference will be attended by influential leaders in prevention research. I'm hoping that by attending and presenting at this conference, I will have the opportunity to network with these professionals to obtain future mentorship in the prevention field. This will be imperative as I plan for my PhD applications. I'm looking forward to enhancing my presentation and networking skills. I often get social anxiety and have been working throughout my graduate school experience to minimize and cope with this. I am excited for

this opportunity to give me a challenge and a sense of accomplishment after these years of hard work.”

- Motion: Cailynn Aumock
- Second: Robert Brehm
- Motion passes

- f. A MPH student in Pubh Nutrition is requesting \$75 for a Professional Society Membership to the Collegiate and Professional Sports Dietitians Association: <https://cpsda.memberclicks.net/>

They have not received funding from us before.

By receiving this grant, they said: "I hope to become a sports dietitian after I complete my program. This summer I am interning with the UMN sports teams in their sports nutrition department. My summer preceptor recommended that I join the Collegiate and Professional Sports Dietitians Association (CPSDA) as it is a great resource and place to network with others that are also in the field. I anticipate using this membership for accessing resources to further my education and understanding of sports dietetics as well as network with others in the field.”

- Motion: Robert Brehm
- Second: Sylvia Gutierrez
- Motion passes

- g. Stipend Voting for Executive Board: \$625 each Eboard member per semester

i. Please read the [EBoard Duties/Role descriptions](#)

ii. Voting yes means you feel like the Executive Board has fulfilled these duties for Spring semester 2022. Voting no means you feel like the Executive Board has not fulfilled these duties for Spring semester 2022

iii. Jenny Porter has designated Emily McGuire to preside over the vote per the resolution attached

iv. Each E-Board member will write a little note of what they do so that everyone on senate has more of an understanding:

1. Emily

- a. I attend meetings for the EPC, the Executive team, The SPAR, and bi-weekly meetings with Jenny Porter
- b. I communicate concerns from students to the administration
- c. I maintain the SPHSS Email
- d. I organize elections and appointments to boards/committees
- e. I chair Eboard and Full senate meetings
- f. I draft all agendas

- Motion: Robert Brehm
 - Second: Katelyn Maddox
 - Motion passes
2. Sarah
- a. Listens to student needs and desires to plan appropriate events. Executes event planning and event hosting.
 - b. Chairs the Events Committee
 - c. Supports Emily
 - d. Collaborates with other student groups and student organizations, as well as other schools and SPH offices such as DEI and Career center
 - Motion: Cailynn Aumock
 - Second: Sylvia Gutierrez
 - Motion passes
3. Robert
- a. Maintains all social media accounts (passwords, what is posted, engaging with followers and other accounts)
 - b. Creates graphics for social media and events
 - c. Submits website changes and SPHere things online
 - d. Handles outside organizations requests for collaboration
 - Motion: Cailynn Aumock
 - Second: Sylvia Gutierrez
 - Motion passes
4. Julia
- a. Set and maintain the SPHSS budget for the school year
 - i. Purchase food and supplies for SPHSS events
 - ii. Help process professional student development grants and student group grants
 - b. Chair the Grants Committee
 - c. Communicate with SPH finance office for budget transparency
 - d. Communicate with students on professional development opportunities and answer any questions regarding such
 - Motion: Robert Brehm
 - Second: Cailynn Aumock
 - Motion passes
5. Sylvia

- a. Take meeting minutes & upload to website
- b. Create google calendar / zoom information for meetings
- c. Manage senate roster
 - Motion: Cailynn Aumock
 - Second: Robert Brehm
 - Motion passes

- 7. Old Business**
- 8. New Business**
- 9. Adjournment**